



Checklist for a case study report

Have I?:

- Carefully read the case and noted the main issues and stakeholders in the case?
- Written a brief description of the case to give your readers a context for the main issues?
- Discussed each issue with reference to the academic literature?
- Evaluated the solutions or ideas for each issue to find the ones most suitable?
- Made final recommendations of how to resolve the case?
- Used a well structured introduction, body and conclusion?
- Cited and referenced all of the work by other people?
- Used correct grammar, spelling and punctuation, clear presentation and appropriate reference style?